

OAKMONT WATER AUTHORITY

APPLICATION FOR EMPLOYMENT

THE MUNICIPAL AUTHORITY FOR THE BOROUGH OF OAKMONT IS AN EQUAL OPPORTUNITY EMPLOYER. The Authority does not discriminate on the basis of race, sex, religion, color, national origin, ancestry, disability, age and any other classification or status protected by federal, state or local law.

PERSONAL

Date of Application _____

Name _____

Last

First

Middle

Address _____

No.

Street

City

State

Zip

Years there _____. If less than 2, previous address: _____

Social Security No. _____

Telephone No. _____

Are you legally eligible for employment in the U.S.A.? Yes ___ No ___ (If hired, you are required to submit proof of your eligibility to work in the U.S.A.)

Are you over the age of eighteen? Yes ___ No ___ (If no, hire is subject to verification that you are of minimum legal age.)

Position(s) applied for: _____

Were you previously employed by us? Yes ___ No ___ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____

Are there any other job related experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? _____

Have you ever pleaded guilty to or been convicted of a felony or misdemeanor? Yes ___ No ___ If yes, please give the conviction date(s) and the nature of the offense(s) _____

(Conviction of a crime does not automatically disqualify you from consideration for employment)

Are you claiming entitlement to a preference under the Pennsylvania Veteran's Preference Act? ___ Yes ___ No
If "yes", identify the branch of the U.S. Armed Forces in which you served and attach a copy of your form DD214. _____

EMPLOYMENT HISTORY

List below present and past employment, beginning with your most recent

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Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo. Yr.	Yr	Mo. Yr.	Yr				
Describe the work you did:								
Telephone								

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Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo. Yr.	Yr	Mo. Yr.	Yr				
Describe the work you did:								
Telephone								

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Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo. Yr.	Yr	Mo. Yr.	Yr				
Describe the work you did:								
Telephone								

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Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo. Yr.	Yr	Mo. Yr.	Yr				
Describe the work you did:								
Telephone								

RECORD OF EDUCATION

	Name and Address of School	Circle Last Year Completed	Course of Study	Did you Graduate?	List Diploma or Degree
High School		1/2/3/4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		1/2/3/4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Technical-Trade School		1/2/3/4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other		1/2/3/4		<input type="checkbox"/> Yes <input type="checkbox"/> No	

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Address	Occupation	Telephone

May we telephone you to follow up on this application at home? Yes ___ No ___
 If yes, what is the best time to call? _____

May we telephone you to follow up on this application at work? Yes ___ No ___
 If yes, what is the best time to call? _____
 If yes, what is your business telephone number? _____

PLEASE READ CAREFULLY BEFORE SIGNING

My signature below indicates that I have read the Oakmont Water Authority's Application for Employment and I understand and agree to the following:

- I hereby certify that the information provided by me in this Application of Employment is true and complete. If I am hired, the discovery of false information provided or relevant material information omitted – no matter when discovered – may result in the immediate termination of my employment.

2. I authorize the Oakmont Water Authority to make any inquiries it considers necessary of any person or organization, including but not limited to former employers, schools and references listed herein, to verify any information provided in this application or to determine job-related qualifications and abilities.
3. In exchange for the Oakmont Water Authority's agreement to receive, process and consider my application for employment, I release the Oakmont Water Authority, its directors, employees and agents, and any and all persons, schools and organizations contacted by the Oakmont Water Authority from any and all claims or causes of action, (including defamation, invasion of privacy and similar claims) arising out of the Oakmont Water Authority's verification of the information provided by me in this application and/or its determination of my job-related qualifications and abilities.
4. I hereby release any and all references, persons, employers, schools and organizations that I have listed herein from any and all claims of any kind or nature whatsoever that I may have against them arising out of their response to the Oakmont Water Authority's request for a reference.
5. My application will apply only to currently available openings, and I must file other applications in the future to the extent that I seek employment in the future from the Oakmont Water Authority. It is understood that nothing contained in this Application for Employment or the granting of an interview is intended to create a contract between me and the Oakmont Water Authority for either employment or the provision of benefits, nor does this Application for Employment otherwise obligate the Authority in any way.
6. If the Authority offers me employment, such offer may be contingent upon my completion of a medical examination and/or drug testing to the satisfaction of the Authority. I consent to undergo such drug testing and medical examination, which may include tests and procedures considered by the Authority helpful in evaluating my suitability for employment, including, without limitation, blood tests, urinalysis, and x-rays.
7. Except as otherwise provided by a signed agreement covering my employment, if hired, my employment at the Oakmont Water Authority is "at will" and would continue for only as long as I or the Authority wish it to continue. Either I or the Authority may terminate my employment at any time for any or no reason except as otherwise provided by law or signed agreement. To be effective, any modification of the "at will" arrangement must be in writing and signed by me and an authorized representative of the Oakmont Water Authority.

Signature of Applicant

Date